

Sarah NICHOLLS

VIT Registration: 123456

A: 123 Main Street, My Suburb PCode | M: 0000 000 0000 | P: (03) 0000 0000

E: sarah_nicholls@gmail.com | LinkedIn: in/sarah-nicholls/

MASTER OF EDUCATION TEACHING PROFESSIONAL

Value Offered

- **Passion for and dedication to holistic and evidence-based educational leadership** that unites the focus, talents, and forces of teachers, students, and parents and both appropriately resources and continuously improves teaching and learning to enable education excellence, health, safety, and wellbeing for all students.
- **Comprehensive knowledge and understanding** in areas including:
 - Victorian Curriculum P-12 (specialising in Mathematics, Science and Chemistry);
 - Australian Professional Standards for Teachers;
 - Teaching P-12 & Assessment & Reporting Advice; and
 - DET Practice Principles for Excellence in Teaching & Learning.
- **Role-essential professional skills and personal qualities** including exceptional interpersonal, communication, and relationship management abilities which enable me to develop and sustain effective relationships internally across the school community and externally with students, family members/carers and other relevant stakeholders; exceptional planning and time management skills.

Areas of Expertise

Teaching Preparation: Learning Needs Analysis (including Zone of Actual/Proximal Development (ZAD/ZPD) Assessment) | Developmental Rubrics/Guttman Charts | Lesson Planning (per VCAA F – 10 Curriculum, VCE Curriculum/Study Designs & DET Principles for Excellence in Teaching/Learning) | Individual Education Plans (IEPs) | Learning Material Design/Adaptation

Classroom Delivery: High Impact Teaching Strategies (HITS) | High-Reliability Literacy Teaching Procedures (HRLTPs) | Systems Thinking in Chemistry Education (STICE) | Innovative Pedagogy | Clinical Teaching | Inquiry-Based Learning | Differentiated Instruction | Learning Technology | Demonstrations & Practicals (including Experiments & PhET Simulations) | Classroom Management

Assessment, Reflection, Feedback & Input: Summative & Formative Assessment | VCAA Achievement Standards | Reporting | Data Analysis | Self-Reflection | Student & Parent Feedback | Program Evaluation | Curriculum Improvement

Others: School Wide Positive Behaviour Support (SWPBS) | Child Safety & Wellbeing | Mandatory Reporting | Primary & Secondary Scientific Research & Reporting | Level 2 First Aid | WHS

Technical Skills: PhET Simulations | Stile | Education Perfect (EP) | Google Classroom | Google Documents | Microsoft Teams | Plickers | Kahoot! | Microsoft Office

Education

Master of Education (Special & Inclusive Education) | La Trobe University | Melbourne VIC 2014 - 2016

Bachelor of Education (Primary Education) | Monash University | Melbourne VIC 2006 - 2009

Recent Professional Development

SWPBS Universal Prevention Online Presentation Session 2	08/2020
SWPBS Universal Prevention Live Presentation Session 1	08/2020
School Wide Approach to Explicit Teaching of PBS DET	07/2020
Prevent-Teach-Reinforce Behaviour Management Victorian DET	10/2019
Behaviour Response Planning Victorian DET	07/2019
Using Visual Supports in the Classroom Victorian DET	04/2018

Experience

Chemistry & Science Teacher	ABS Secondary College Brunswick VIC	01/2020 – Present
Mathematics & Science Teacher	Moonda Secondary School Healesville VIC	01/2018 – 12/2019
Mathematics & Science Teacher	Roxbrough Secondary College Roxbrough VIC	01/2016 – 12/2018
Science Teacher	Leighton Primary School Leighton VIC	01/2013 – 12/2015
Generalist Classroom Teacher	Middlestone Primary School Middlestone VIC	01/2009 – 12/2012

Focus in all the above appointments was upon high quality planning, implementation and delivery of relevant curriculum as well as working with a wide range of stakeholders in support of the same via activities including:

- Lesson planning and delivery (guided by both Victorian DET's Principles for Excellence in Teaching and Learning and VCAA's Achievement Standards), entailing:
 - Communicating behavioural expectations, curriculum requirements, and learning objectives to students to reinforce classroom goals.
 - Creating or adapting lesson plans and class work to be appropriate for students with wide individual learning needs and align with relevant standards.
 - Designing or adapting and documenting instructional materials to support the same.
 - Delivering classroom lessons, pracs, and demonstrations with focus upon maximising student engagement and participation.
 - Supervising students in classroom and out-of-classroom activities and applying best practice classroom management and behaviour management methods.
 - Routinely evaluating students' progress towards learning objectives through informal and formal assessments including standardised tests.
 - Maintaining timely and accurate student records documenting progress towards goals.
- Stakeholder engagement, consultation, and/or collaboration including:
 - Establishing, developing, and maintaining working relationships with students, parents, staff working across all areas of school, and community members.
 - Partnering with same to plan curriculum, develop solutions to issues and problems, and improve student outcomes.
 - Working closely with teaching colleagues in areas including evaluating impact of learning and teaching programs on student learning growth, developing and implementing High Impact Teaching Strategies (HITS), and enabling school-based professional learning.
 - Communicating student progress, growth and achievement, and areas needing improvement to parents during parent conferences.

Key Achievements

- Working as Year 11 Coordinator in 2019, a role that required me to build strong professional relationships with relevant teachers, students, and parents as well as various community stakeholders and in which my goal was to work with all to get the strongest performance from the year level (ABS Secondary College, 2019).
- Performing roles both of Acting Year 8 Coordinator and Acting Head of Science (Roxbrough Secondary College, 2017).
- Presenting an assessment on climate change at a conference for Environmental Education Victoria to Environmental Science teachers in 2017 (Roxbrough Secondary College, 2017).

Referees

1. **Elizabeth Robertson** | Principal | ABS Secondary College | Brunswick VIC
M: 0400 000 000 | **E:** elizabeth.robertson@education.vic.gov.au
2. **Howard Wilson** | Principal | Moonda Secondary School | Healesville VIC
M: 0400 000 000 | **E:** howard_wilson@education.vic.gov.au
3. **Margaret Rodgers** | Assistant Principal | Roxbrough Secondary College | Roxbrough VIC
M: 0400 000 000 | **E:** margaret.rodgers@education.vic.gov.au